

NOTICE TO PROCEED

Month 00, 2013

Company

Address

City, ST 12345

RE: UM #13-000 GS #107-000 IHL #207-000
The University of Mississippi
Building Project Name
University, MS

Gentlemen:

This letter serves as your written authority to proceed with the construction of the above referenced project.

Your contract starting date is hereby established as **Month 00, 2013**. The proposal stipulates that you are to be substantially complete within **number (00)** days.

Therefore, the contract requires that the Contractor shall achieve Substantial Completion of the entire work not later than **Month 00, 2013**.

The contract requires the assessment of Liquidated Damages on projects not completed within the contract time. **With each Application for Payment, provide a letter indicating whether or not an extension of time is requested.**

Please sign and return one copy of this letter. Contact our office if you have any additional information.

Sincerely,

GENERAL CONTRACTOR'S ACKNOWLEDGMENT
Company

By: _____

Date: _____

Full Name

Title

The University of Mississippi

Cc: File