

FIRE ALARM SYSTEM RECORD OF COMPLETION

Name of protected property: _____

Address: _____

Representative of protected property (name/phone): _____

Authority having jurisdiction: _____

Address/telephone number: _____

1. Type(s) of System or Service

NFPA 72, Chapter 3 - Local

If alarm is transmitted to location (s) off premises, list where received:

NFPA 72, Chapter 3 - Emergency Voice/Alarm Service

Quantity of voice/alarm channels: Single: _____ Multiple: _____

Quantity of speakers installed: _____ Quantity of speaker zones: _____

Quantity of telephones or telephone jacks included in system: _____

____ NFPA 72, Chapter 6 - Auxiliary

Indicate type of connection:

Local energy Shunt Parallel telephone

Location of telephone number for receipt of signals:

____ NFPA 72, Chapter 5 - Remote Station

Alarm: _____

Supervisory: _____

____ NFPA 72, Chapter 5 - Proprietary

If alarms are retransmitted to public fire service communications centers or others, indicate location and telephone numbers of the organization receiving alarm:

Indicate how alarm is retransmitted: _____

____ NFPA 72, Chapter 5 - Central Station

Prime Contractor:

Central station location:

Means of transmission of signals from the protected premises to the central station:

McCulloh Multiplex One-way radio
 Digital alarm communicator Two-way radio Others

Means of transmission of alarms to the public fire service communications center:

(a) _____

(b) _____

System location: _____

Supplier name: _____ Phone: _____
Installer name: _____ Phone: _____
Service organization name: _____ Phone: _____
Location of record (as-built) drawings:
Location of owner's manuals:
Location of test reports:
A contract, dated _____, for test and inspection in accordance with NFPA standard(s)
No(s). _____, dated _____, is in effect.

2. Record of System Installation

Complete section after installation is complete and wiring checked for opens, shorts, ground faults, and improper branching, but prior to conducting operational acceptance tests.

This system has been installed in accordance with the NFPA standards as shown below, was inspected by _____ on _____, includes the devices shown below, and has been in service since.

- NFPA 72, Chapters 1 2 3 4 5 6 7 (circle all that apply)
 NFPA 70, *National Electrical Code*, Article 760
 Manufacturer's instructions
 Other (specify): _____

Signed: _____ Date: _____
Organization: _____

3. Record of System Operation

All operational features and functions of this system were tested by _____ on _____, and found to be operating properly in accordance with the requirements of:

- NFPA 72, Chapters 1 2 3 4 5 6 7 (circle all that apply)
 NFPA 70, *National Electrical Code*, Article 760
 Manufacturer's instructions
 Other (specify): _____

Signed: _____ Date: _____
Organization: _____

4. Alarm-Initiating Devices and Circuits

Quantity and class of initiating device circuits (*see NFPA 72, table 3-5*)

Quantity: _____ Style: _____ Class: _____

MANUAL

(a) _____ Manual stations _____ Non-coded, activating _____ Transmitters _____ Coded

(b) _____ Combination manual fire alarm and guard's tour coded stations

AUTOMATIC

(a) _____ Smoke detectors _____ Ion _____ Photo

(b) _____ Duct detectors _____ Ion _____ Photo

(c) _____ Heat detectors _____ FT _____ RR _____ F T/RR _____ RC

(d) _____ Sprinkler waterflow switches: _____ Transmitters _____ Noncoded, activating _____ Coded

(e) _____ Other (list): _____

5. Supervisory Signal-Initiating Devices and Circuits (use blanks to indicate quantity of devices) GUARD'S TOUR

- (a) _____ Coded stations
- (b) _____ Non-coded stations, activating transmitters
- (c) _____ Compulsory guard tour system comprised of transmitters stations and _____ intermediate stations.

Note: Combination devices are recorded under 4(b) and 5(a). **SPRINKLER SYSTEM**

SPRINKLER SYSTEM

- (a) _____ Coded valve supervisory signaling attachments
Value supervisory switches, activating _____ transmitters
- (b) _____ Building temperature points
- (c) _____ Site water temperature points
- (d) _____ Site water supply level points

Electric Fire Pump:

- (e) _____ Fire pump power
- (f) _____ Fire pump running
- (g) _____ Phase reversal

Engine-driven fire pump:

- (h) _____ Selector in auto position
- (i) _____ Engine or control panel trouble
- (j) _____ Fire pump running

Engine-driven generator:

- (k) _____ Selector in auto position
- (l) _____ Control panel trouble
- (m) _____ Transfer switches
- (n) _____ Engine running

Other supervisory function(s) (specify): _____

6. Alarm Notification Appliances and Circuits

Quantity and class (see NFPA 72, Table 3-7) of notification appliance circuits connected to the system:

Types and quantities of notification appliances installed: Quantity: _____ Style: _____ Class: _____

- (a) _____ Bells _____ Inch
- (b) _____ Speakers
- (c) _____ Horns
- (d) _____ Chimes
- (e) _____ Other: _____
- (f) _____ Visual signals type: _____ with audible _____ w/o audible
- (g) _____ Local annunciator

7. Signaling Line Circuits

Quantity and class (see NFPA 72, Table 3-6) of signaling line circuits connected to system:

Quantity: _____ Style: _____ Class: _____

8. System Power Supplies

(a) Primary (main): _____ Nominal voltage: _____ Current rating: _____

Overcurrent protection: Type: _____ Current rating: _____

Location: _____

(b) Secondary (standby):

_____ Storage battery: AMP-hour rating: _____

_____ Calculated capacity to drive system, in hours: _____ 24 _____ 60

_____ Engine-driven generator dedicated to fire alarm system:

Location of fuel storage: _____

(c) Emergency or standby system used as backup to primary power supply, instead of using a secondary power supply:

_____ Emergency system described in NFPA 70, Article 700

_____ Legally required standby system described in NFPA 70, Article 701

_____ Optional standby system described in NFPA 70, Article 702, which also meets the performance requirements of Article 700 or 701.

9. System Software

(a) Operating system software revision level(s): _____

(b) Application software revision level(s): _____

(c) Revision completed by _____
(name) (firm)

10. Comments

(signed) for central station or alarm service company or installation contractor/supplier

(title) (date)

Frequency of routine tests and inspections, if other than in accordance with the referenced NFPA standard(s):

System deviations from the referenced NFPA standard(s) are: _____

(signed) for central station or alarm service company or installation contractor/supplier

(title) (date)

Upon completion of the system(s) satisfactory test(s) witnessed (if required by the authority having jurisdiction)

(signed) representative of the authority having jurisdiction (title) (date)